

# Quality Assurance Policy

Spinifex Recruiting management and staff are committed to providing our customers with a continually improving level of service with quality and value.

## Corporate Objective

To be a trusted and regularly used source of recruitment advice and services by our clients, so our clients consistently say:

"The Spinifex Recruiting Group is the firm I turn to when I need intuitive advice, knowhow, agility and tenacity to get the recruitment job done":

*"On people matching, Spinifex gets the job done right!"*

Specifically Spinifex Recruiting is committed to:

- listening to the requirements of our clients so as to fully understand and to assist with their human resource needs,
- supplying clients with reliable and qualified candidates;
- being objective, innovative and fair in dealings with clients and candidates;
- building long-term relationships with clients and candidates
- meeting the applicable statutory & regulatory requirements pertaining to the business, including:-
  - Anti-Discrimination
  - Equal Opportunity / Affirmative Action
  - Human Rights
  - Employment Relations
  - Fair Trading
  - Privacy
  - Health & Safety

The Quality Management System using ISO 9001:2015 is the tool used to implement the commitment to the Quality Assurance principles and objectives.

The quality policy and objectives will be communicated to staff through regular meetings and will be reviewed annually.

Approved:



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Managing Director

Date: 23/02/2021